

## Integrated Pest Management (IPM) Service Agreement between Contractor and Entity

All Entities using pest management services as procured by the County through an RFP for Integrated Pest Management (IPM) must complete and sign this service agreement.

1. **Parties.** The parties of this agreement are **[Entity Name]**, thereafter referred to as “Entity” and **[Contractor Name]**, thereafter referred to as “Contractor.”
2. **Entity Responsibilities.** The Entity, commits to the following:
  - a. Set a goal of reducing the use of pesticides through effective implementation of integrated pest management (IPM);
  - b. Follow facility management, waste management, food service and other recommendations provided by the Contractor in the IPM plan, service reports or other documentation;
  - c. Pay the Contractor for emergency services that resulted from the Entity’s delay in implementing, incomplete implementation or failure to implement the Contractor’s facility management, waste management or other advice mentioned above;
  - d. Actively disseminate IPM information among facility occupants. Require staff and other facility occupants to attend the Contractor’s annual IPM training as well as any other trainings provided by the Contractor;
3. **Contractor Responsibilities.** The Contractor commits to the following:
  - a. Following the specifications as set in the County RFP for IPM as well as all applicable laws and regulations;
  - b. Conduct an annual IPM training and additional training on an as-needed basis free of charge.
  - c. Provide the facility with written recommendations for facility management, waste management, food service and other areas of operations as part of the IPM plan, service reports and other documentation;
  - d. Provide emergency services free of charge unless the need for emergency services is a result of the Entity’s delay in implementing, incomplete implementation or failure to implement the Contractor’s facility management, waste management or other advice mentioned above.
4. **Relevant Entity Contacts.** The Entity provides the Contractor with the following contact information for relevant personnel and/or contractors to assist in implementing IPM measures:
  - a. Main Contact
    - i. Name:
    - ii. Phone:
    - iii. Email:

For each location if different:

- b. Facility Management / Maintenance
  - i. Name:
  - ii. Company:
  - iii. Phone:
  - iv. Email:
- c. Custodial Services (if applicable)
  - i. Name:
  - ii. Company:
  - iii. Phone:

- iv. Email:
- d. Foodservice (if applicable)
  - i. Name:
  - ii. Company:
  - iii. Phone:
  - iv. Email:
- e. Waste management (if applicable)
  - i. Name:
  - ii. Company:
  - iii. Phone:
  - iv. Email:
- f. Security (if applicable)
  - i. Name:
  - ii. Company:
  - iii. Phone:
  - iv. Email:

5. **Elevation of Issues.** If a serious maintenance, waste management or other issue that presents a significant risk of affecting a pest population arises and is not resolved by the Entity within three months after it was brought up in writing, the Contractor will inform the Entity's Chief Executive Officer/Administrator of this fact:
- a. Name:
  - b. Phone:
  - c. Email:

**Authorized Officer of the Eligible Entity**

Name: \_\_\_\_\_ Signature \_\_\_\_\_

Date: \_\_\_\_\_

**Authorized Officer of the Contractor**

Name: \_\_\_\_\_ Signature \_\_\_\_\_

Date: \_\_\_\_\_