

**Commonwealth Of Massachusetts
County Of Dukes County, S.S.
MARTHA'S VINEYARD AIRPORT COMMISSION MEETING**

April 4, 2007 5:30PM

Martha's Vineyard Airport

Notice of Such Meeting having been Posted as Required by Law.

Present: Airport Commissioners: Chair Norman Perry, Vice Chair Frank Gildea,
John Alley, Fred Condon,
James Craig, Connie Teixeira

Airport Staff: Sean Flynn - Manager,
Deborah Potter - Assistant Manager,
Ryan Collins,
Gary Coates

Dukes County: E. Winn Davis- County Manager*

Others: Marni Lipke - Recorder

Press: Gimili Glavin - MVTV

* Late arrival or early departure (see * in text)

The meeting was called to order at 5:33PM.

The order of the agenda was changed to accommodate Dukes County Manager Mr. Winn Davis.

5. Old Business

• FAA Proosal

The Federal Aviation Administration (FAA) proposal was discussed and voted at the March 28, 2007 Dukes County Commission meeting. The leases had been submitted, commented on and the comments were be incorporated into a new draft. When the leases were signed:

- the transfer of funds would take place,

- the new FY2006 126-7 tax form would be filed, and

- the allocation protocol would be developed.

• It was hoped the FAA reinstatement would begin with their visit tomorrow.

• Mr. Davis publicly commended Airport Manager Mr. Sean Flynn for all his work and advocacy with the FAA.

* Mr. Davis left the meeting.

1. Minutes.

• 6.21.06

MR. JOHN ALLEY MOVED TO APPROVE THE JUNE 21, 2006 MINUTES; MR. FRANK GILDEA SECONDED; MOTION PASSED UNANIMOUSLY: 6 AYES, 0 NAYS, 0 ABSTENTIONS.

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2. Employee Introduction

The Martha's Vineyard Airport Commission (MVAC) introduced themselves to the employees.

• Ryan Collins

Mr. Ryan Collins started work for the MV Airport four years ago when he was fresh from earning a Bachelor's degree in Aviation and Traffic from Webster College. He began as an Operations Clerk doing a lot of customer service and then took Airport Rescue and Fire Fighting (ARFF) training and became an Operations Specialist and a Union Steward as well as an Alternate Airport Security Coordinator working with the Transportation Security Administration (TSA). He liked responsibility and learning and found the Airport customers mostly polite and happy to be here on the Island. Also as a pilot he found a lot of opportunity to fly and like the good close knit Island aviation community. He found the morale good, the staff working well together and had confidence in the equipment.

• Gary Coates

Mr. Gary Coates graduated from the MV Regional High School in 2001. He has been a Tri-Town Emergency Medical Technician for five years, a Chilmark Firefighter since he was 18 and worked at the Airport for four years and two summers. As an Operations Specialist he fueled and parked planes, and made medical calls. He enjoyed taking trainings and improving his skills. The staff worked as a team and backed each other up and the equipment did the job it needed to do.

- The Medical response staff depended on who was working each shift. Emergency medical equipment was improving.
- Thanks were exchanged all around.

3. Terminal Retail Space RFP (Vote to Award)

• Oakwells LLC (unanimously recommended by the Land Use Subcommittee).

Three Request For Proposal (RFP) packets were taken but only one response was received. Oakwell LLC was a private company in the retail travel business for four years and was showing strong growth.

• Recommendations were that:

- the shop could not sell beverages even when the restaurant was closed as it would be in conflict with the restaurant lease,
- that the season be extended two weeks on either side of the proposal.

MR. FRED CONDON MOVED TO AWARD THE GIFT SHOP BID TO OAKWELLS, LLC WITH THE PROVISIONS RECOMMENDED BY MANAGEMENT; MR. JOHN ALLEY AND MS. CONNIE TEIXEIRA SECONDED: MOTION PASSED UNANIMOUSLY: 6 AYES, 0 NAYS, 0 ABSTENTIONS.

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4. Airport Business Park - Comcast Conduit Agreement.

After many requests to Adelphia to cable the Airport Business Park Comcast has offered to wire the Park at their own expense (part of the Business Park was already cabled). Dig Safe had been consulted and it was felt the tenants would be quite happy about it. Comcast had offered to include the Airport Terminal for a cost of \$6,000.

MR. ALLEY MOVED TO AUTHORIZE THE MARTHA'S VINEYARD AIRPORT COMMISSION CHAIR TO SIGN THE COMCAST CONDUIT AGREEMENT; MR. JAMES CRAIG SECONDED; MOTION PASSED UNANIMOUSLY: 6 AYES, 0 NAYS, 0 ABSTENTIONS.

6. New Business

- Mr. Alley asked Management about speeding complaints coming from the Business Park.
- The letter on uniform taxi rates was still being prepared (see 2/7/07 Minutes p. 3 #4).

7. Airport Manager's Update.

- The County Charter Study Commission Subcommittee on the Airport was meeting and interviewing current and former staff and Commissioners. Mr. Flynn suggested they look only at current Commissioners and to take the personalities out of consideration. County / Airport issues were not formalized but were moving toward resolution.
- The YMCA offered to work on the Airport grounds the day after Earth Day beach clean up. The current idea was to take vested interest in one area such as an oyster shell garden with an identifying plaque. It was hoped this would be the first of many cooperative events not only with the YMCA but with other organizations as well.
- The Airport hoped to reduce landscape maintenance by replacing some gardens and eliminating others.
- Mr. Flynn attended a Martha's Vineyard Commission (MVC) meeting on housing for the summer workforce.
- The Rental Car RFP deadline was extended to May 4th, at the request of one of the potential bidders.
- The Budget would be submitted to the Finance Subcommittee next week.
- Tomorrow the FAA would be at the Airport on a scoping project to shift the runway. Mr. Flynn hoped to speak with Ms. Laverne Reid about the Airport/County votes and leases.
- The Nantucket Airport was in a land dispute (see documents on file).

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- The new fee schedule public comment period had garnered no comments and only a few questions so far. Management would forward any comments to the MVAC before responding. In general the rise in fees was considered to be within standard parameters.
- Management hoped to bring it to the MVAC for a final vote at the next meeting.

9. Adjournment

**MR. ALLEY MOVED TO ADJOURN AT 6:28PM; MR. CONDON SECONDED;
MOTION PASSED UNANIMOUSLY.**

Documents on file:

Agenda 4/4/07

Sign-in Sheet 4/4/07

MVAC Staff Summary re: Recommendation for Award of Retail Space 4/4/07

Comcast Conduit Agreement 1/19/06

Boston.com – Whose Nantucket Land? (3 p.) 4/2/07

Airport Manger draft letter re: landing/ramp fees (2 p.)

Mailing list (3 p.)