

**Commonwealth Of Massachusetts
County Of Dukes County, S.S.
MARTHA'S VINEYARD AIRPORT COMMISSION MEETING**

**October 5, 2005 5:00 pm
Martha's Vineyard Airport**

Notice of Such Meeting having been Posted as Required by Law.

Present:

Airport Commissioners: Chair Jesse B. (Jack) Law, Vice Chair John Alley, Frank Daly,
T. J. Hegarty, Leslie Leland, William (Bill) Mill;

Airport Staff: Sean Flynn – Acting Airport Manager,

Dukes County: E. Winn Davis- County Manager;

Others: Robert Mallard – Washington Group International;

Marni Lipke – Recorder; Christine Rose - MVTV

* Late arrival or early departure (see * in text)

The meeting was called to order at 5:08PM.

- All back summer Minutes were sent out but would not be considered until the next meeting so the Commissioners would have time to review them.
- Commissioner Norman Perry called to say he could not attend the meeting.

1. Airport Vehicles.

Transfers were requested as the appropriated \$138,000 was not carried forward, and the quote for the vehicles was \$12,000 more than budgeted for a total of \$150,800.

- Part of the transfer was from the New Wages/Reserve line since the new manager's salary would not be drawn for the first five months of the fiscal year. More than adequate funds still remained in the line.
- There was a discussion on whether this item should go before the Dukes County Advisory Board.
 - Previously Airport Commission Counsel Palmer & Dodge had advised that the Martha's Vineyard Airport Commission (MVAC) was the appropriating body.
 - The current status of the court decision had upheld the MVAC as the final appropriating authority.
 - In general Acting Airport Manager Mr. Sean Flynn recommended that although the MVAC had final authority the budgeting process should include advice from the County Financial Advisory Board.
 - In this case however Mr. Flynn did not recommend it as necessary since the item was already voted and only needed some transfers.
 - Submission to the County Advisory Board would mean a time delay.
 - County Manager Winn Davis advised that it was better to leave this debate to reduce further friction between the Airport and the County.
 - Chair Jack Law maintained that if the request had been for four trucks there would be no such problems, but the request for the Sports Utility Vehicles (SUV's) for Management brought up personality issues.
 - Mr. Bill Mill stated he did not want to set a precedent of consulting the County Advisory Board on such matters.

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- As the person who abstained from the previous motion (see 8/24/05 Minutes p.3) **MR. ALLEY MOVED THE ITEM, I.E TO APPROVE THE TRANSFERS AND APPROPRIATION OF FUNDS AS RECOMMENDED; MR. MILL SECONDED.**
- There was a brief discussion on the transfers which had been spread over other lines to minimize the impact to Unreserved Funds, which seemed to have been a recent issue.

THE VOTE WAS CALLED; MOTION PASSED: 5 AYES, 1 NAY – MR. T. J. HEGARTY, 0 ABSTENTIONS.

2. Airport Manager's Update

Mr. Flynn reviewed the progress of the preparations and construction of Taxiway A and the Southeast Apron (see documents on file) including clearing and mitigation for endangered species.

- The Airport would be closed for about seven non-contiguous days during construction, however the safety margin would be restored and the Airport re-opened each evening.
- Power cables, drainage and Mals lighting had cut-out a couple times due to the construction and had consequently been moved and encased in concrete. The Federal Aviation Administration (FAA) was slated to replace the lighting in the near future.
- In the course of mitigation some stumps would be treated with an herbicide to prevent re-growth. This was part of the environmentally approved permitting process as site specific and therefore not a danger to the sole source aquifer.
- The road to the Business Park had been temporarily closed after some near miss accidents with construction machinery. It would be re-opened when the project was finished.
- Runways got their names / numbers from compass points.
- Without wanting to jinx progress, Mr. Flynn reported that the project was ahead of schedule.

3. Old Business

- Mr. Flynn requested an estimate from Lawrence Lynch to repair a drainage problem in the road.
- Mr. Hegarty asked if the Business Park lot had gone out to bid (see , maintaining that it had been six months and all it took was a simple call to a lawyer. Mr. Flynn replied that the lot had not gone out as he needed to tailor the bid package to the individual lot. It was noted that Mr. Flynn was currently working three jobs, the Airport Manager, Assistant Manager and Financial Administrator and consequently the lot was not a priority.
- Mr. Flynn distributed a copy of the preliminary audit which although it was not yet certified was reconciled with the full accrual numbers (see documents on file).
- The Manager's and Assistant Managers back salaries had been removed from New Wages/Reserve and deposited in the bank.
- It was currently necessary to keep a high fuel inventory the cost of which was taken from Unreserved Funds.
- The new lease for the Hot Tin Roof (see documents on file) was distributed for consideration at the next MVAC meeting.
- Mr. Hegarty delivered a letter from the Dukes County Personnel Manager requesting a performance review of Mr. Flynn.
- Mr. Davis took responsibility for the letter being addressed to Mr. Hegarty instead of MVAC Chair Jack Law.

