

**Commonwealth Of Massachusetts
County Of Dukes County, S.S.
MARTHA'S VINEYARD AIRPORT COMMISSION MEETING**

**May 3, 2000 6:00 pm
Martha's Vineyard Airport**

Notice of Such Meeting having been Posted as Required by Law.

Present: Airport Commissioners: Chairman Tim Carroll, Marc Villa, Dan Flynn, Robert Carroll, Linda Sibley, Frank Daly, John Alley, Robert Smith
Others: Bill Weibrecht - Airport Manager,* Joe Dinelli, Peter Rogers - President of the Business Park Assoc., David Kann - Wastewater Manager, Marni Lipke - Recorder.

* Late arrival or early departure (see * in text)

The meeting was called to order.

MS. LINDA SIBLEY MOVED TO APPROVE THE MARCH 29, 2000 MINUTES AS WRITTEN; MR. DAN FLYNN SECONDED; MOTION PASSED WITH MR. ROBERT SMITH AND MR. JOHN ALLEY ABSTAINING.

MR. ALLEY MOVED TO APPROVE THE APRIL 4, 2000 MINUTES AS WRITTEN; MR. FLYNN SECONDED; MOTION PASSED WITH MR. SMITH AND MR. ROBERT CARROLL ABSTAINING.

MR. ALLEY MOVED TO APPROVE THE APRIL 12, 2000 MINUTES AS WRITTEN; MR. FLYNN SECONDED; MOTION PASSED WITH MS. SIBLEY ABSTAINING.

7. Election of Vice-Chairperson

MR. ALLEY NOMINATED MS. SIBLEY AT VICE CHAIRPERSON. Ms. Sibley committed the time and work required for the position. **MR. FRANK DALY NOMINATED MR. MARC VILLA AS VICE-CHAIRPERSON; AT MR. VILLA REQUEST MR. DALY WITHDREW THE NOMINATION. MS. SIBLEY WAS VOTED VICE-CHAIRPERSON OF THE MARTHA'S VINEYARD AIRPORT COMMISSION; MS. SIBLEY ABSTAINING.**

* Mr. Weibrecht entered the meeting.

It was reported that Mr. Robert Mallard is the new director of the Mass. Aeronautics Commission (MAC.) There are two amendments for reimbursement to the MV Airport building project under consideration with the Commission one for \$135,204.00 and one for \$361,141.00. **MR. VILLA MOVED TO SEND A LETTER REGARDING THE AMENDMENTS TO THE MASSACHUSETTS AERONAUTICS COMMISSION; MS. SIBLEY SECONDED; MOTION PASSED.** Mr. Villa, the Chairman of the Finance Committee, and the Airport Manager Mr. Weibrecht will write and send the letter immediately.

Mr. Kann presented the Monthly Martha's Vineyard Airport Wastewater Treatment Report for April 2000.

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1. Approval of Commutair d/b/a/ USAir Express Counter and Office Lease

Mr. Weibrecht presented a draft lease that has been negotiated with USAir for additional office and storage space. A long discussion followed. Mr. Flynn protested that USAir maintained only a single counter position which produced long lines and congestion when summer flights were being boarded and booked. It is understood that counter space is the more expensive rent, however some parity between office/storage and counter space was advocated. Other airline arrangements were reviewed. Mr. Dan Wolfe of Cape Air has taken five counters with the understanding that as other leases are negotiated he will release them. **It was the consensus of the Commission that the lease be sent back to the Airport Manager for re-negotiation.**

2. Preliminary Approval MVABP Lot 19 - RB Corcoran Co.

Mr. Joe Dinelli presented the plans for R. B. Corcoran who has been serving the Island for 50 years. The building will be used for plumbing and supplies warehousing to alleviate summer ferry problems. The roof, drains, storage, wells, etc. all meet the requirements. The matter goes before the Land Use Planning Committee (LUPC) of the MV Commission on May 4, '00. Mr. Alley and Ms. Sibley reviewed the plans and recommended preliminary approval. Ms. Sibley noted that the drainage ditch was within the natural vegetation buffer zone and requested that vegetation be restored after the ditch was dug. Mr. Daly reviewed wastewater output which is substantially within guidelines. Usage will be monitored for possible reduced rates. **MR. ALLEY MOVED TO GRANT PRELIMINARY APPROVAL TO R. B. CORCORAN CO. BUILDING PLANS; MS. SIBLEY SECONDED; MOTION PASSED.**

3. Preliminary Approval MVABP Lot 30 - Heathland Realty Building site plan and elevations.

Heathland did not appear at the meeting and have not contacted the Commission or the Manager. No action was taken.

4. Resolution of Air New England option on former Hadley Hangar parcel.

Mr. Stott sent a letter through his lawyer but no lease agreement has been reached (see 3/15/00 Minutes p. 2 item #8.) The 30 day deadline come due April 14. There was a brief discussion. **MR. VILLA MOVED TO CEASE NEGOTIATIONS; MS. SIBLEY SECONDED; MR. ROBERT CARROLL AND MR. ALLEY MOVED THE QUESTION; MOTION PASSED.**

5. Discussion of advertising potential for terminal building, request to proceed.

Mr. Weibrecht then spoke on the assets and liabilities of advertisements in the Airport Terminal. In the following discussion it was clear that the Commission felt that revenue was always welcome but were extremely concerned over retaining the unique character of the Island and the terminal. Several examples of other airport advertising displays were passed around. It was agreed that even with the Commission retaining final approval over all displays, advertising was likely to be a tough sell with the Board. It was referred back to the manager for further research.

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6. Administrative Secretary - Job Classification and Rate Approval.

There are four non-union employees at the Airport. The Airport Manager; Wastewater Operator (see 4/12/00 Minutes p. 1 Item #3); the Assistant Airport Manager (now being interviewed and hired;) and the Administrative Secretary (just hired.) Mr. Weibrecht proposed that as she acquired experience and responsibility in the job it would be appropriate to raise her grade position. There was a discussion on how to compensate these as well as Airport and County classifications. The Airport Commission directed the Manager to come back with a proposal for pay grades. In the meantime, **MR. ROBERT CARROLL MOVED TO APPROVE A GRADE 5 SALARY FOR THE POSITION OF ADMINISTRATIVE SECRETARY; MS. SIBLEY SECONDED; MOTION PASSED WITH MR. FLYNN ABSTAINING.**

8. Airport Manger's Update.

Mr. Weibrecht reported that a Stinson broke loose from it's ropes in the high winds on April 29th and caused some damage to itself and other crafts. The insurance companies have been consulted and agreed the owner is responsible for the safety of his tie downs. One of the runways is closed for repaving (100% funded by the MAC) occasioning some delays in the next few days.

A flurry of construction action around the business park prompted Mr. Weibrecht to express concern over the lack of oversight. Mr. Villa emphasized that no clearing should begin before a lease is formally signed. Mr. Weibrecht, Mr. Alley and Ms. Sibley will form a subcommittee to oversee business park building activity.

Sprint has come to an agreement with the Sheriff's Department over the relocation of a driveway to everyone's benefit. The Information Machine is being installed and the ATM is expected here sometime within the week (see 4/12/00 Minutes p. 2 item #5.)

Mr. Dinelli proposed releasing further lots -- now reserved for airport use -- to the business park. The MVAC was firm in reserving the lots according the MAC and FAA delineation for air- side use only.

Mr. Weibrecht spoke of the long range forecast for the Airport requiring better emergency equipment vehicles. Currently, Rapid Intervention Vehicles for mobile fire extinguishers (RIV's / firetrucks) cost around \$117,000 and should be included in the Capital Improvement Plan (CIP.) The FAA will not certify the Airport for commercial flights with the current vehicles.

Mr. Weibrecht then suggested that any residuals in the current budget be earmarked for the construction of a taxi way to the business park. This should also be included in the Master Plan Update for FAA / MAC FY01 funding. (Their fiscal year ends Sept. 30.) He expects business park and environmental issues to be resolved. Legislators will be consulted as necessary.

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A plaque has been suggested in memoriam for past Commissioners Ms. Elizabeth Lima Bryant, Ms. Carolyn Cullen, and Mr. David Dunham. The Commission felt that all members who helped with the new terminal project be honored. **MR. VILLA MOVED TO PURSUE A PLAQUE HONORING ALL COMMISSIONERS WHO PARTICIPATED IN THE PLANNING AND BUILDING OF THE NEW AIRPORT TERMINAL; MS. SIBLEY SECONDED; MOTION PASSED.** Mr. Alley will research the exact dates and names.

MR. SMITH MOVED TO ADJOURN; MS. SIBLEY SECONDED; MOTION PASSED.