

**Commonwealth Of Massachusetts
County Of Dukes County, S.S.
MARTHA'S VINEYARD AIRPORT COMMISSION MEETING**

**March 1, 2000 5:30 pm
Martha's Vineyard Airport**

Notice of Such Meeting having been Posted as Required by Law.

Present: Airport Commissioners: Chairman Bob Wasserman, Linda Sibley, Marc Villa, Frank Daly, Robert Carroll*

Others: Bill Wiebrecht - Airport Manager, Carol Borer - Dukes County Manager, Joe Dinelli - Edgartown, David Kann - MV Airport Wastewater, Steve Hoss - MV Public Storage, Robert Sawyer - Dukes County Commissioner, Wesley Ewell - Steamship Authority, Beth Toomy - West Tisbury Police Chief*

* Late arrival or early departure (see * in text)

The meeting was called to order.

1. Chairman's Comments

Mr. Bob Wasserman informed the Commission that the Supplemental Budget had passed although revenues have still not been documented. He expects to have the revenue figures by the next meeting.

*Mr. Bob Carroll enters the meeting; a quorum is present.

2. Manager's Report

Airport Manager Bill Weibrecht will review parking rates. A proposal will be submitted next week and the matter will be taken up at the next meeting. He asked Commission members to be prepared with questions and comments. Likewise wastewater overage fees will be reviewed at the next meeting. The Dukes County Commission will be meeting with their Jail Task Force on March 22nd and the Airport Commissioners are urged to attend so that information is equally and simultaneously shared. Mr. Gaspar (see 2/2/00 Minutes p.3) has returned to work with a restriction on light lifting.

3. Business Park Lot Number 25, Martha's Vineyard Public Storage

Mr. Hoss of MV Public Storage who now rents Lots 22, 23 and 24 submitted plans for business warehousing on Lot 25. There would be truck activity as businesses moved inventory in and out. Two bathrooms are projected in a 10,800 sq. ft. building that needs to be approved by the MV Commission. ***Mr. Marc Villa moved preliminary approval of the Martha's Vineyard Public Storage plans with a 90 day time limit from this date for final plan submission, subject to an extension provided the Martha's Vineyard Commission application has been submitted and delay is due to MV Commission scheduling; Ms. Linda Sibley seconded; SO VOTED.***

4. Defibrillator Donation by Edgartown Ambulance Association

The Edgartown Ambulance Association has proposed the donation of a defibrillator (estimated value \$3,000) and asked the MV Airport Commission for a letter pledging to pay for training an employee. The equipment would remain at the airport and could be used by EMT, police, fire,

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and trained personnel. There was a brief discussion on the various types of defibrillator machines. **Mr. Robert Carroll moved to accept the gift and pay for training; Ms. Sibley seconded; SO VOTED.**

5. Policing Contract for Summer, West Tisbury Police Department

Mr. Weibrecht reported that parking/traffic signs as well as pavement lines, customer service and fees have been and will continue to be improved and regularized. The outline of the contract with the West Tisbury Police Department was distributed (see attached.) Money is available in the FY00 budget under contractual services. Last year despite efforts to earmark Airport ticket revenues, a red tape tangle resulted in fees being deposited in the West Tisbury Town accounts. This year Dukes County parking tickets are being printed and will be used. Airport parking tickets will be differentiated from other Dukes County tickets and fees deposited to the revolving account. **Mr. Villa moved to ask Chairman Wasserman to contact the West Tisbury Board of Selectmen to ask that the Town turn over the Airport's appropriate share of 1999 traffic / parking revenues; Ms. Sibley seconded; SO VOTED.** Further discussion centered on reviewing police procedure with last year's trouble spots, in particular handicapped parking, drop off and stickers. The MV Airport Commission asked Mr. Weibrecht to explore handicapped taxi access and permitting. **Mr. Carroll moved to enter into contract with the West Tisbury Police for these services; Mr. Villa seconded; SO VOTED.**

6. Engineering Contract Selection Process

The Selection Committee has narrowed the field of eight firms down to Duframe & Henry, and Hoyle & Tanner. This will be a substantial expenditure and there was a discussion on recommendation by the Selection Committee or a public interview with the Airport Commission. In the interest of transparency in contract awards, it was decided that the firms be invited to an interview at the MV Airport Commission at the next March or April meeting.

*Chief Toomy leaves the meeting.

7. Assistant Manger Selection, Status Report

The Selection Committee expects to narrow the field of twelve applicants down to three at their next meeting on March 3rd. Chairman Wasserman requested a job description to be presented at the next Commission meeting.

8. Airport Park and Ride Lot, Steamship Authority

Mr. Ewell presented plans for a Park & Ride lot that is currently to be used only in the event of suspension of ferry service. The lot will be graded below the slight rise on the Barnes Rd. side. Future plans include, paving, pick up / drop off service and moving the reservations building onto the site. Ms. Sibley's suggested the use of a tree spade to move existing indigenous plantings into the buffer zone and Mr. Ewell readily agreed, offering to personally supervise the process. A line of spaces now in the buffer zone will be eliminated so that the lot will accommodate 250 cars only. Discussion centered on the aesthetics of this lot, and the MV

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Transit lot set side by side, a convenient but unsightly arrangement. The MVAC suggested Mr. Ewell get in touch with Landscape who are exploring a synergy of Business Park tenant grading needs.

9. Chairman's Report.

Ms. Sibley moved to accept the Minutes for December 6, 1999 as written; Mr. Robert Carroll seconded; SO VOTED, Mr. Robert Carroll abstaining. Mr. Sibley moved to accept the February 16, 2000 Minutes as written; Mr. Villa seconded; SO VOTED, Ms. Sibley abstaining. Mr. Wasserman proposed that the Airport Commission cease to keep official audio tape records and that meetings be taped only to facilitate minute taking. There was a general consensus to proceed as proposed with the proviso that minutes be carefully reviewed before approval.

The fuel farm bids will come back at the end of March and the project is then expected to proceed very quickly.

Discussions with the County Manager have clarified that the County Engineer is a service provided to all County Towns and Departments as needed with no cost incurred. The Airport Commission will be notified of any change in this policy, in which case charges would be based on actual usage and not percentages. It was also understood that in some cases, for example when a specific engineering specialist was mandated, the airport would be free to hire independent consultants.

Mr. Carroll moved to adjourn the meeting at 6:45; Mr. Villa seconded; SO VOTED.