

**Commonwealth Of Massachusetts
County Of Dukes County, S.S.
MARTHA'S VINEYARD AIRPORT COMMISSION MEETING**

**February 16, 2000 5:30 pm
Martha's Vineyard Airport**

Notice of Such Meeting having been Posted as Required by Law.

Present: Airport Commissioners: Chairman Bob Wasserman, Vice Chairman Tim Carroll,* Linda Sibley, Marc Villa, Dan Flynn, Frank Daly, John Alley, Robert Carroll
Others: Bill Wiebrecht - Airport Manager, Ben Jones - Airport Manager, Carol Borer - Dukes County Manager, Charles Cotnoir - Information Machine, Joe Dinelli, Jonathan McCredy & Debra Fennick - TAMS, Bill Reich, Robert Sawyer Dukes County Commissioner, Christine Flynn- Oak Bluffs, David Kann - Wastewater

* Late arrival or early departure (see * in text)

1. The meeting was called to order at 5:32pm.

2. Approval of Minutes

Mr. Dan Flynn moved to accept the Minutes for January 19, 2000 as written; Mr. John Alley seconded; SO VOTED. Mr. Alley moved to accept the February 2, 2000 Minutes as written; Mr. Flynn seconded; SO VOTED, Ms. Linda Sibley and Mr. Bob Carroll abstaining.

3. Business Park Lot 17 Award

*Mr. Tim Carroll enters the meeting. Attorney Marcia Cini reviewed the disputed bid (see 1/19/00 Minutes p.3) and advised that it was non-responsive. A letter received from the Inspector General's office gave a more ambiguous opinion (both letters attached.) There was a brief discussion. ***Mr. Bob Carroll moved to accept the highest bid excluding that of Mr. Benjamin Hall; Mr. Tim Carroll seconded; WITHDRAWN. Mr. Dan Flynn moved that on the advice of attorney the BLH bid be declared as non-responsive to the qualifications; Mr. Alley seconded; SO VOTED, Mr. Marc Villa opposed, Ms. Sibley abstaining. Mr. Bob Carroll moved to accept the highest bid; Mr. Tim Carroll seconded; SO VOTED, Mr. Villa opposed, Ms. Sibley abstaining.*** Ms. Sibley suggested that to avoid future problems, a phrase stating that a finite figure must be submitted be added to all future bid advertisements. Counsel will be consulted.

4. Business Park Lot 12 David Braga, Final Approval

Mr. Joe Dinelli presented the final plans for Mr. Braga who could not attend (see attached.) Discussion touched on wastewater review, perimeter planting, and the inclusion of a shower on the plans. ***Ms. Sibley moved final approval of the plan and requiring that all perimeter plantings be from the approved list in the Business Park Regulations, with wastewater usage to be established before signing of lease, and with the reminder that there is no living permitted on the premises; Mr. Tim Carroll seconded; SO VOTED.***

The Commissioners recommend adding clauses to all leases stating that tenants exceeding wastewater limitations will be subject to charge.

MARTHA'S VINEYARD AIRPORT COMMISSION MEETING
February 16, 2000

5. Information Machine Lease Proposal

Mr. Alley reported on his study of the Information Machine situation and recommended a two year lease at \$600 per year. The discussion centered on location / compatibility with the planned ATM machine, aesthetics, upgrading of equipment and possible gross percentage charges. **Mr. Bob Carroll moved to approve a two year lease at \$600 per year for the Information Machine, the airport providing telephone modem and electric socket, to fit beside the ATM machine or if that location is unworkable that Mr. Charles Cotnoir and the Airport Manager work out a reasonable location in the arrival part of the airport, appearance of the machine to be improved by the end of the two years; Mr. Flynn seconded; SO VOTED.** It is noted that this lease is granted as an exception because of relocation losses incurred by Mr. Cotnoir

6. Reich Contract

The contract with Mr. Bill Reich (see 10/20/99 Minutes p. 1-2) has been found to be improper due to a conflict of authority with procurement of contracts. The Martha's Vineyard Airport Commission agreed to stop all additional work except those negotiations in current progress and to pay the currently invoiced charges totaling \$4,600. County Manager, Carol Borer will shift authority to award contracts to the Airport Manager, Mr. Weibrecht who will then negotiate a formal contract with Mr. Reich.

7. Supplementary Budget

*Mr. Bob Carroll leaves and returns to the meeting.

Chairman Bob Wasserman commended and thanked Mr. Villa and Mr. Tim Carroll for their work and skill on the revision to the supplementary budget (see attached.) **Mr. Tim Carroll moved to approve the supplementary budget pending income verification; Ms. Sibley seconded; SO VOTED.** The need for accurate, up-to-date monthly statements on the Airport's revolving account was again emphasized.

8. Building Walkthrough and Status Report - TAMS

Mr. Johnathon McCredy reported on the progress of the new terminal project. Punch list items such as fencing, gutters, roof leaks are being seen to. Draft as-built drawings and draft owners/operators manuals will be sent to the Airport Manager by Monday, Feb. 21. Scanlon has agreed to do the work on the 'wish list' of items that has been developing during the project construction. However, the Mass. Aeronautics Commission (MAC) has not yet reimbursed the change orders, thus funding continues to be uncertain. The MAC has agreed to keep the contract open until project completion. The owners hold 2.5% retainage. Mr. Villa asked that after verifying the income for the supplementary budget, the County Accountant report on all expenditures to date on the grant.

*Mr. Flynn leaves and returns to the meeting.

The canopy reinforcement is still being researched (see 1/19/00 Minutes p.3.) The Acoustical Engineer has recommended a stepped series of solutions to the noise problems. A plan for

**MARTHA'S VINEYARD AIRPORT COMMISSION MEETING
February 16, 2000**

acoustic panels was submitted as the first step (see attached.) Alternate and additional solutions were discussed as well as the cost and quality of the solution. ***Mr. Alley moved to go forward with the currently proposed design; Ms. Sibley seconded; SO VOTED.*** The speaker system although not as recommended by TAMS is not felt to be legally deficient. A change in location and a clearer direction will be tried.

*Mr. Weibrecht leaves and returns to the meeting.

9. Parking Control Systems - TAMS

An excellent interim solution for the parking charges modeled after the Nantucket Airport system was presented. Funding as well as Security measures was briefly discussed.

10. Rizzo Remediation Project Meeting Report

A meeting with the DEP, Rizzo, David Kann, Bob Wasserman, Bob Ankstitus and Jonathon McCredy produced an estimated completion date of September to December 2000. As neither the FAA nor MAC have agreed to contribute funds to the project TAMS suggested that they withdraw from the process. The Commission thanked TAMS for their support on the matter. ***Mr. Villa moved to have the Airport Manager and the County Manager work out a process to eliminate TAMS from the Rizzo Remediation Project; Ms. Sibley seconded; SO VOTED.***

11. Manger's Report

Mr. Bill Weibrecht introduced himself and thanked all those who have helped make his first two days run smoothly. RF Training is in progress for select staff and new hires. The Selection Committee will interview General Engineering Consultants this week. It was suggested that the County Engineer sit in for consultation on interviews only (not on selection sessions.) The selection of the Assistant Airport Manager is also in process. Mr. Bill Berg and Mr. Jaime Gasper (see 2/2/00 Minutes p.3) are both making good recoveries and are expected back to work shortly. Mr. Ben Jones has reduced his presence to three days a week and can be found in the Security Office at extension 607. The Commission expressed their appreciation of his excellent work as interim manager.

Motion to adjourn.