

**Commonwealth Of Massachusetts  
County Of Dukes County, S.S.  
MARTHA'S VINEYARD AIRPORT COMMISSION MEETING**

**November 9, 2000 5:30 pm  
Martha's Vineyard Airport**

Notice of Such Meeting having been Posted as Required by Law.

Present: Airport Commissioners: Chair Tim Carroll, Frank Daly, John Alley, Linda Sibley, Robert Smith,

Others: Bill Weibrecht - Airport Manager, Sean Flynn - Assistant Airport Manager, Scott McIntire - Melanson Heath & Co., Ted Stanley - Direct, Flight, Lori Giacomini\* - MV Airport staff, Marni Lipke - Recorder

\* Late arrival or early departure (see \* in text)

The meeting was called to order at 5:50 pm.

Chairman Tim Carroll reported that Commissioner Robert Carroll was in the hospital recovering well from a stroke.

2. Discussion of Massachusetts Aeronautics Commission response to 10/17/00 Palmer & Dodge memo

Mr. McIntire presented Melanson Heath & Co. as specializing in municipal and airport accounting practices. They have dealt with similar county / airport situations and bring experienced personnel to the job. There was some discussion about the implications of hiring independent accountants but it was generally felt that professionals could discuss practices and procedures more substantively and with less contention than the principals could at the present time. Melanson Heath would present a report on generally accepted accounting practices and the internal controls and organizational process for Airport accounting that can be reconciled with similar reports for Dukes County. They will make recommendations and suggestions. **IT WAS THE CONSENSUS OF THE COMMISSION TO APPROVE THE HIRING OF MELANSON HEATH & CO. AS CPA'S TO THE MARTHA'S VINEYARD AIRPORT AT HOYLE TANNER'S SUGGESTION IN ACCORDANCE WITH MASSACHUSETTS AERONAUTIC COMMISSION'S RECOMMENDATIONS.** Mr. McIntire will speak to County Treasurer Noreen Flanders and County Manager Carol Borer and set up a meeting that will include Mr. Weibrecht. Airport Commissioners are invited to attend.

3. Selection of Public Advisory Team (PAT) members

Mr. Weibrecht presented the list of possible candidates. There was some discussion on the make-up of the Team. It was agreed Mr. Wessling be considered in the General Public category. The Commission remarked on the absence of candidates with substantial previous contact--either critical or supportive--with the airport. **THERE WAS ALSO A CONSENSUS: 1) TO HAVE MR. DANIEL JOHNSON AS AN AD HOC AIRPORT STAFF MEMBER OF THE TEAM; 2) THAT COUNTY MANAGER CAROL BORER COULD ATTEND AS COUNTY MANAGER AND DID NOT NEED TO BE APPOINTED; AND 3) THAT SHERIFF MICHAEL McCORMACK SHOULD NOT BE APPOINTED DUE TO CONFLICT OF INTEREST (HE IS ADVOCATING THREE PROJECTS ON AIRPORT GROUND.) MS. LINDA SIBLEY MOVED TO APPOINT CHAIRMAN TIMOTHY CARROLL AND AIRPORT COMMISSIONER JOHN ALLEY TO THE PUBLIC ADVISORY TEAM AS**

**MARTHA'S VINEYARD AIRPORT COMMISSION MEETING  
November 9, 2000**

**COMMISSION MEMBERS; MR. FRANK DALY SECONDED; MOTION PASSED WITH MR. TIM CARROLL AND MR. JOHN ALLEY ABSTAINING.**

**--MR. ALLEY MOVED TO APPOINT MR. TED STANLEY, OF DIRECT FLIGHT, MR. RICK MALMQUIST, OF COMMUTAIR, MR. DAVID CORFIELD OF ALL ISLAND RENT-A-CAR AND MR. BUDDY WYATT, TOWER MANAGER TO THE PUBLIC ADVISORY TEAM AS AVIATION TENANTS; MR. ROBERT SMITH SECONDED; MOTION PASSED UNANIMOUSLY.**

**--MS. SIBLEY MOVED TO APPOINT MR. HERB PUTNUM, OF THE HOT TIN ROOF AND MR. FRED FORNIER OF LANDSCOPE TO THE PUBLIC ADVISORY TEAM AS GENERAL TENANTS; MR. ALLEY SECONDED; MOTION PASSED UNANIMOUSLY.**

**--MS. SIBLEY MOVED TO APPOINT MR. DANIEL FLYNN TO THE PUBLIC ADVISORY TEAM AS COUNTY COMMISSIONER; MR. ALLEY SECONDED; MOTION PASSED UNANIMOUSLY.**

**--MR. ALLEY MOVED TO APPOINT MR. JOHN BARKIN OF TISBURY, MR. JOHN FLENDER OF CHILMARK, MS. JUNE PARKER OF TISBURY AND MR. DAVID WESSLING OF OAK BLUFFS TO THE PUBLIC ADVISORY TEAM AS GENERAL PUBLIC; MS. SIBLEY SECONDED; MOTION PASSED UNANIMOUSLY.**

Mr. Weibrecht will call the Martha's Vineyard Commission to inform them of Mr. Wessling's presence on the PAT and ask if they wish to designate him an official representative of their Commission.

**4. Assignment of Lease from RWS to RWS, Inc. (Jerome Pikor)**

Mr. Weibrecht reported on the request which was presented as a result of incorporation. He noted that T-hanger spaces were currently often used for non-aviation storage (cars, boats, etc.) He recommended that owner-tenants be brought into compliance by requiring them to inform the airport of the contents of all storage and also that there be a reasonable time limit put on non-aviation uses. He and Mr. Flynn noted that enforcing the aviation storage regulation may ease the current demand for more hanger space. There was a discussion on what was considered a reasonable time frame for non-aviation storage and on the rights of hanger space owner/tenants. Mr. Stanley felt that two years was a reasonable amount of time as pilots may lose medical standing and want to keep hanger space pending re-instatement. Commissioner Sibley felt reasonable should denote not more than a year and preferably be seasonal, i.e. store a plane in the summer, store cars, boats, etc. in the off season. If the period is longer than a season, the owner/tenant must agree to rent out the space for aviation use or face losing the lease. All agreed that cases of hardship (such as medical leave, etc.) could be submitted to the Airport Manager in a letter for special consideration. **MS. SIBLEY MOVED TO APPROVE THE RE-ASSIGNMENT OF THE LEASE TO RWS, INC. PENDING THE AIRPORT MANAGER'S BEST EFFORT TO INSURE THE TENANT ADHERE TO THE REGULATIONS ON AVIATION STORAGE, AND ALSO PENDING TENANT'S SUBMISSION OF ARTICLES OF INCORPORATION; MR. SMITH SECONDED; MOTION PASSED UNANIMOUSLY.**

**MARTHA'S VINEYARD AIRPORT COMMISSION MEETING**  
**November 9, 2000**

5. Preliminary Approval of Accurate Cab development on Lot 37

Mr. Flynn presented the preliminary plans, pointing out that the buffer zone is not 20 feet as required all the way along and noting that only one facade would be shingled. Ms. Sibley asked that extra trees be planted on the Barnes Rd. side to insure that the building cannot be seen from the road. Mr. Flynn was directed to check the building height and require further plantings on the Barnes Rd. side as well as insisting the buffer zone be 20 feet all the way across. **MR. SMITH MOVED PRELIMINARY APPROVAL OF THE ACCURATE CAB BUILDING PLANS; MR. ALLEY SECONDED; MOTION PASSED UNANIMOUSLY.**

6. Mass Management Associates - Proposal for the collection of delinquent parking fees

Mr. Weibrecht reviewed the proposal as distributed to Commission members (see accompanying proposal.) The Mass Management Assoc. would charge a flat fee of \$10 per collection. After 21 days, unpaid fees are referred to Mass. Registry of Motor Vehicles and become parking violations. The Airport pays no extra fees and would increase revenues through this enforcement. Mass. Management would also pay for any equipment and costs that might streamline their operation including the possible institution of bar codes.

**MR. ALLEY MOVED ACCEPTANCE OF THE PROPOSAL OF MASS MANAGEMENT ASSOCIATES FOR PARKING ENFORCEMENT AS RECOMMENDED BY THE AIRPORT MANAGER; MS. SIBLEY SECONDED; MOTION PASSED UNANIMOUSLY.**

Mr. Weibrecht and Mr. Flynn have developed a check list laying out the various approvals needed to build a project on the property. The list clarifies the process for tenants and facilitate paperwork for the staff.

1. Approval of Meeting Minutes October 16, 2000. (emailed direct)

**MS. SIBLEY MOVED TO APPROVE AND RELEASE THE OCTOBER 18, 2000 EXECUTIVE SESSION MINUTES AS WRITTEN; MR. ALLEY SECONDED; MOTION PASSED UNANIMOUSLY.**

9. Adjournment

**MR. SMITH MOVED TO ADJOURN; MS. SIBLEY SECONDED; MOTION PASSED UNANIMOUSLY.**

The next meeting will be Wednesday, November 15, 2000 at 6:00 pm.