

Draft
Commonwealth Of Massachusetts
County Of Dukes County, S.S.
MARTHA'S VINEYARD AIRPORT COMMISSION MEETING

December 6, 1999 5:30 pm
Martha's Vineyard Airport, ARFF Building, 2nd Floor
Notice of Such Meeting having been Posted as Required by Law.

Present: Airport Commissioners: Chairman--Marc Villa, Linda Sibley Vice-Chair, Dan Flynn,*
Tim Carroll,* Bob Wasserman, Frank Daly
Others: Ben Jones - Acting Airport Manager; E.B. Collins - Dukes County Commissioner;
Carol Borer - Dukes County Manager;
* Late arrival or early departure (see * in text)

Airport Manager's Selection Committee:

Mr. Walter reported that the Selection Committee has finished sorting through 65 applications conducting preliminary interviews. They unanimously recommended three candidates for final interviews with the Board and he distributed these three resumes. The Committee feels that any one of these three impressive candidates would fill the job well to the satisfaction of this Board. Mr. Walter suggests the Board to charge the Selection Committee to check and report on all references and further urges speedy public interviews the three finalists. The Board thanked the Committee for their hard work. Public interviews will be posted and publicized for Dec. 16, 1999 at 6:00pm at Howes House.

US Air request for change of lease from Mesa to Commute Air.

Motion to grant a lease change as requested from Mesa Air to Commute Air moved and seconded; SO VOTED. The reduction of US Air flights to only twice a day and only to Boston has generated considerable dissatisfaction in the community. It was suggested that part of the new Airport Manager's job would be to join with other Cape towns and Nantucket to solicit more frequent air service.

Union Contract Negotiations

Mr. Walter reported that agreement has been reached with the union on a contract. Members have been provided with copies of the contract. ***Ms. Sibley moved to go into executive session to return to discuss the bargaining contract; seconded; Mr. Daly - aye, Mr. Flynn - aye, Mr. Carroll - aye, Mr. Wasserman - aye, Ms. Sibley - aye, Mr. Villa - aye. Motion to return to open session; seconded; Mr. Daly - aye, Mr. Flynn - aye, Mr. Carroll - aye, Mr. Wasserman - aye, Ms. Sibley - aye, Mr. Villa - aye. Ms. Sibley moved to ratify the contract with corrections as presented and present it to the county; seconded; SO VOTED.***

Ground water remediation project.

Although the environmental project is moving toward closure it continues to stretch out. The present request is for a contract for Rizzo Associates to continue in the present quarter until March 2000 for \$41,000. Bob Ankstutus and TAMS have been consulted. Due to lack of contract, wells have not been attended. A meeting with Rizzo, DEP and the airport to impose a project time limit -- possibly in 2001 -- is planned. This is the fourth contract with Rizzo this year. There was a brief discussion on funding sources. ***Motion to approve the contract with***

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Rizzo Associates for the present quarter ending on or about the middle of March 2000 for \$41,000; seconded; SO VOTED.

Accounting/Funds

The history and procedure of the funding and accounting relationship with the County of Dukes County Commission was reviewed. Although currently the County Treasurer has been acting as the accountant for the Airport differing oversight authorities (the FAA and Mass. State General Law) have generated discrepancies and confusion. There was a general consensus that the process needs to be more formalized. ***Motion for the Chairman of the Airport Commission to write a letter to the FAA requesting an audit to the best of their abilities with special attention to: 1) warrant specific procedures, 2) end of the year carry-overs of residual and deficit guidelines, 3) whether a specified Airport bank account is required; seconded; MOTION PASSED, 5 ayes, Mr. Carroll nay.*** As the Airport formalizes internal accounting procedures it will meet with the Dukes County Commission and accounting professionals to coordinate, consult and communicate.

*Mr. Tim Carroll leaves.

Request extension for deadline

Motion to grant a 120 day extension to the deadline for the submittal of the Martha's Vineyard Shipyard lease; seconded; SO VOTED.

Airport Manager's Report

Mr. Jones reported that Mr. Bill Reich has informed him that the punch list on the terminal project is 98% complete with a deadline of Dec. 22. The civil engineering punch list is also expected to be finished in December '99. No problems are anticipated. A half day walk through with the consultant and the contractor will take place Thursday, Dec. 9 for all who are interested. The exterior signs are in the process of being installed. The maintenance contract for the new facility including: Mr. Reich's ongoing, part-time services, landscaping, alarms, HVAC, etc. is expected to be in the \$50,000 range plus a probable contingency figure. Some areas such as landscaping will be on an as-needed basis to keep costs down.

The price of jet fuel has risen 9.5¢. The Airport recently absorbed a price increase of 7¢ because the fuel farm is not expected to be operational before June or July 2000. However with this latest rise the airport has increased the retail price by \$.10 per gallon which is not expected to impact sales.

*Mr. Dan Flynn leaves.

Blank Tape
Meeting Adjourned.